

Request for Qualifications for Professional Engineering Services

County of Jones

8/26/2022

The County of Jones has received funding from the North Carolina Department of Environmental Quality (NCDEQ) Division of Water Infrastructure as follows:

1. Asset Inventory and Assessment (AIA) for County Water System (\$400,000) – Inventories linear and vertical assets, assigns conditions and criticalities, reviews O & M practices, prioritizes and estimates costs for construction needed for the next 10 years. We also propose to complete GIS mapping for approximately 30 miles of the county's estimated 250 miles of water lines.

Contingent upon formal awards, the County of Jones is soliciting requests for qualifications for professional engineering services to assist the County of Jones in a) Asset Inventory and Assessment for County Water System – Inventories linear and vertical assets, assigns conditions and criticalities, reviews O & M practices, prioritizes and estimates costs for construction needed for the next 10 years. We also propose to complete GIS mapping for approximately 30 miles of the county's estimated 250 miles of water lines. Payment terms will be negotiated with the selected firm. The fees for professional engineering services will be paid with grant funds.

Scope of Work:

Engineering services for all work must comply with NCDEQ-DWI guidance documents and receive acceptance/approval from NCDEQ-DWI prior to final payments by the County of Jones.

Submission Requirements:

RFQ submissions must include at a minimum:

1. Individual or Firm Information: firm's legal name, address, email, and telephone number, the principal(s) of the firm and the firm's experience and qualifications; and
2. Water/Wastewater Experience: The specialized experience and technical competence of the staff to be assigned to the project with respect to water / wastewater improvements or related work, description of firm's prior experience, including any similar projects, construction cost, and names of local officials knowledgeable regarding the firm's performance on related work. Include at least five references within the past five years; and
3. Firm Capacity and Capability: The capacity and capability of the firm to perform the work in question, including specialized services, within the period of the grant, the past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules; description of firm's current work activities, capability of carrying out all aspects of related activities, and firm's anticipated availability during the term of the project; and
4. The proposed work plan and schedule for activities to be performed; and
5. Documentation of compliance with state and federal debarment/eligibility requirements.

Submissions will be evaluated according to the following factors: The County of Jones will identify the number of points for each of the criteria below.

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| 1. Qualifications, Competence and Reputation of Firm and Personnel | 20 points |
| 2. Firm's Capability to Meet Time and Project Budget Requirements | 20 points |

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| 3. Present and Project Workload of Firm | 20 points |
| 4. Related Experience on Similar projects | 20 points |
| 5. Recent and Current Work for the Town | 20 points |
| Total Points | 100 points |

Upon completion of the review, the County of Jones will award and contract the work as authorized by the Jones County Board of Commissioners.

Respondents may review the grant application which include descriptions of the proposed work including activities, budgets, schedules, and other pertinent information by visiting the Jones County Managers office at 110 S Market Street, Trenton, NC 28585 during regular office hours.

Contract Award:

Once the most qualified firm is selected, costs for the services will be negotiated. Contracts shall be contingent upon formal grant awards. If an agreement of contract compensation cannot be determined with the first qualified firm, the County of Jones will eliminate that firm and begin discussion with the next most qualified firm.

The above information must be received no later than 5:00 PM on September 28, 2022 at 110 S Market Street, Trenton, NC 28585. Electronic submittals via email are acceptable. For more information, contact Kyle Smith, Jones County Manager, at (252) 448-7571 or ksmith@jonescountync.gov. Jones County is an equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms.